

**Budget & Finance Committee
Regular Meeting
April 20, 2004 - 3:30 p.m.
Tribal Office Meeting Room A**

1. **Call to Order & Roll Call-**

Committee Chairperson Laurie Reiter called the meeting to order at 3:35 p.m. Those present: Dan Maine, Kathy Kaquatosh, Jeremy Weso and Rand Chevalier. Michael Chapman and Ann Marie Johnson were absent. Also present for the meeting was Mark Waukau, Louise Davids, Pat Corn, Mary Wayka and Harley Lyons Jr.

2. **Moment of Silence** - A moment of silence was observed.

3. **Review Revenue Projections-**

At the last meeting a calculating sheet was approved by the committee and later by the Menominee Tribal Legislature for the purpose of figuring out a departments revenue and expense projections. Kathy Kaquatosh & Finance Staff entered all the departments' information in and committee went into lengthy discussion regarding revenue.

Chairperson Reiter asked the committee members what they wanted to do. Committee members could either put aside a day and speak to all departments or they could pick out the departments that look like they are in trouble and ask them to be present at the meeting to discuss the problems. Committee members decided to only talk to directors if their revenue projections were way off. Committee would like to have the directors scheduled 15 minutes apart. Chairperson Reiter asked Jeremy to set it up.

Motion made by Dan Maine that at the next meeting the Directors of Community Development, Aging, Gaming Commission, License & Permits and Tax Commissioner be at the next Budget & Finance meeting to discuss FY 2004 Revenue Projections. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

4. **Discuss Legislative Motions-**

Committee briefly discussed three motions/recommendations that were given to the Budget & Finance Committee from the Menominee Tribal Legislature.

The first motion read;

I move to concur with the recommendation of the MTL/Menominee County Board Task Force of March 24, 2004 that we refer this to the Budget & Finance Committee to see if they can come up with \$125,321 for the requested payment for the 2003 Act 161 Agreement.

Committee briefly discussed the motion and although no action/motion was made Chairperson Reiter wanted it noted for the record that the Budget & Finance Committee will keep the \$125,321 request for Act 161 Agreements on our list of possible allocations for FY 2003/2004.

The 2nd motion discussed read;

Motion made to have the Budget & Finance committee review the modification procedure for refinement with recommendations from the Management Team.

Committee briefly discussion the motion, no action was taken on it due to the fact that the Management Team didn't have a chance to make recommendations to the committee yet. Chairperson Reiter would like to have the issue placed on the next regular meeting for May.

The 3rd motion discussed read;

Motion made to concur with the recommendation of the Budget & Finance committee to recommend that the Tribal Police Chief along with the Assistant Administrator report

monthly to the Budget & Finance committee and go over the monthly status reports.

Tribal Police Chief Mark Waukau and Louise Davids from the Menominee Tribal Police Department were present and agreed to be ready for discussion/questions at the next regular meeting in May.

Chief Waukau was present to ask the committee for additional funding to hire two more patrol officers. Chief Waukau stated that they are short staffed and are supposed to have four officers scheduled on both shifts and currently they are only able to put two or three officers on per shift.

Committee went into lengthy discussion regarding the officers and having to pay overtime because there aren't enough officers. Chairperson Reiter wanted to know why we can't put the sergeants and officers on salaried pay, that way they can put in more hours without having to pay overtime. Jeremy stated that there are some rules about that because the same issue was brought up before and it couldn't be done.

Chairperson Reiter would like to know what the rules are for putting sergeants and officers on salary pay and would like it on the agenda for the May meeting.

Motion made by Jeremy Weso to recommend to the Menominee Tribal Legislature the approval of adding \$92,409 to the Menominee Tribal Police budget to hire two (2) additional patrol officers. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 2-absent, 1-abstention (Randy Chevalier). Motion carried.

Motion made by Jeremy Weso to amend previous motion by adding that the \$92,409 be taken out of un-obligated funds. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 2-absent, 1-abstention (Randy Chevalier). Motion carried.

Mary Wayka was present with a request for additional funds for the Tribal Courts. Mary explained to the committee that the shortage falls under salaries, fringes and jury fees. Chairperson Reiter stated that the shortage in salaries and fringes has to do with the COLA & Merit increases but wanted to know why they are short in jury fees. Mary stated that this year there have been a lot more trials that require juries and they didn't anticipate having so many trials.

Motion made by Randy Chevalier to recommend to the Menominee Tribal Legislature the approval of adding \$41,196 to the Tribal Courts budget and that it be taken out of un-obligated funds. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

Mary Wayka also had an additional request from the courts in the amount of \$98,028 for equipment & furniture, shelving, hiring of a deputy clerk, professional fees and WRJA membership fees. Committee wanted clarification whether the money was needed now or when the new building is complete. Mary stated that they wanted it now but committee members questioned whether there is room right now to hire another person and Mary stated that she didn't think there was any room. Mary will come back to next meeting with answers as to whether or not they can hold off and add the money to the FY2005 budget request, and a cleaned up copy of an exact amount.

Jeremy Weso had a request for the committee to add \$17,970.27 to the Fire Protection budget. Jeremy stated that the money is from old bills (FY 2003 budget) that County never billed for.

Committee went into lengthy discussion regarding the subject and decided they weren't going to add the money to the budget. Committee recommended that they take the money out of the current FY 2004 budget and see what's left at the end of the budget year.

Harley Lyons Jr. had a request for additional funding from Tribal Maintenance department in the amount of \$12,792.00. Harley stated that when the Neopit Head Start closed the Menominee Tribal Legislature assigned the Maintenance department to take care of the building and all of its expenses such as, heating, security system, insurance, repair & maintenance etc. Maintenance had not anticipated incurring the costs therefore did not budget for them when submitting the budget request for FY 2004.

Motion made by Jeremy Weso to recommend to the Menominee Tribal Legislature the approval of adding \$12,792 to the Tribal Maintenance budget to cover the cost of maintaining the Neopit Head Start building and that the money be taken out of un-obligated funds. Motion was seconded by Dan Maine. All those in favor of the motion

signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

Committee went into lengthy discussion regarding the departments and budget shortfalls. Chairperson Reiter would like each department to come up with a six month budget so the committee can see where everyone is at and what kind of shortfall amount there may be.

Committee decided to have a meeting on Monday April 26, 2004 at 2:30 pm to discuss Budget revenue and Tribal Courts request.

Committee also decided to hold another meeting on Thursday April 29, 2004 at 2:30 pm to discuss Expense projections.

7. Adjournment-

Motion made by Jeremy Weso to adjourn. Motion was seconded by Dan Maine. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

Meeting adjourned at 6:15 p.m.

Respectfully Submitted by
Legislative Staff Services